

# Hindley J and I School



## Admissions Policy

January 2023

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Mr S Wallace (Headteacher)

Mr G Doubleday (Chair of Governor)

## **Introduction**

Hindley Junior and Infant School is a community school. The Local Authority is the school's admission authority. The School Standards and Framework Act 1998 and the Education Act 2002 are the laws that the Local Authority (LA) must follow when dealing with admissions to schools. Wigan Council decide who will be offered places if there are more applications than the number of places available.

## **Admission number**

Each School has an admission number. This is based on the size of the building. The admission number for Hindley Junior and Infant School is 30.

## **Admission Arrangements**

Admission arrangements include the admission number, overall procedure, practices and oversubscription criteria which are used to decide on the allocation of school places.

Admission authorities must ensure that their admission arrangements are lawful and comply with the statutory provisions of the School Admissions Code. The statutory consultation process, as stipulated in the School Admissions Code 2014, was carried out by Wigan Council to set the school's admission arrangements.

## **Oversubscription criteria**

Where a school receives more applications than places available, the following oversubscription criteria will be applied once places have first been allocated to pupils who have a statement of special educational need or education health and care plan which names the school:

1. Looked after children, previously looked after children and children who appear to the Local Authority to have been in state care outside of England and ceased to be in state care because they were adopted. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Applications for previously looked after children must be supported with appropriate

evidence i.e. a copy of the adoption order, child arrangements order or special guardianship order. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Applications must be supported with appropriate evidence that the child has been adopted from state care.

2. Children whose older brothers or sisters attend the school and will still be there at the time of admission

3. Children who live closest to the school.

### **Tie-breaker**

If the Local Authority offers the last place available at a school to one of twins (or triplets, or so on) the policy is to admit the other twin or triplets too. But it is not possible to do this if it would mean class sizes go above the legal limit. In this situation, the Local Authority will offer the place that is available and the parent/carer can decide which child will take up the place. At the same time the Local Authority will tell the parent/carer which other schools could take all the children.

Occasionally, the distance from home to school is the same for more than one child (for example, if more than one child lives in the same block of flats). In these cases we will use a system to randomly pick who will be offered a place. A copy of this policy is available on request from the Local Authority.

When considering your child's application, we will use the permanent home address we have for you at the closing date for applications. If parents are separated and the child spends time at each parent's address, the address we use for admission to school is that of the main carer. We use the address of the parent who receives child benefit for this.

### **In year applications**

Parents/carers can apply for a place for their child at any time to any school outside the normal admissions round.

Wigan Local Authority administers in year applications on behalf of the majority of Wigan schools. If we receive an in year application for a place and the number in the year group is less than the admission number we will offer a place.

If the school is full because it is already at or over its admission number, parents will be offered the right of appeal.

In exceptional circumstances, a place may be offered to an in year applicant without a school place if a school is full in accordance with the Fair Access Protocol.

### **Children refused a place at Hindley Junior and Infant School**

We must give parents a place at the school they want for their child if we can but the law says that we do not have to do this if it would cause problems for the school.

The legal phrase for this is that it would: “Prejudice the provision of efficient education or the efficient use of resources” and is in Section 86(3) of the school standards and Framework act 1998.

### **Net capacity**

The net capacity of Hindley Junior and Infant School is 210.

### **How pupils are organised**

**Early Years/Key Stage One:** There are three classrooms for Reception, Year 1 and Year 2. There is one teacher per class. None of the classes in the school are vertically grouped.

**Key Stage 2:** There are four classrooms in Key Stage 2. There is one teacher per class.

### **Visiting the school and getting more information**

Visits to the school for potential new families are actively encouraged by the School. Please contact the school office to arrange a visit.

Further information regarding School admissions can be found at <https://www.wigan.gov.uk/Resident/Education/Schools/School-Admissions/School-Admissions.aspx>